

# **GENERAL TERMS AND CONDITIONS**

## **1. GROUNDS**

### **1.1 SPRINKLERS**

Care must be taken to ensure that vehicles do not drive over the irrigation sprinklers. A plan will be provided showing the locations of sprinklers.

### **1.2 MARQUEES AND TENTS**

All tents and marquees must be carefully located so as to ensure that all pegs and stakes are well clear of all underground services. Approval must be obtained from the RFD for the location of tents and marquees before erecting.

If any damage is caused to any underground services, the full cost of repair will be charged to the hirer. The hirer should be aware that any damage caused to the irrigation pipe lines could cause significant disruption to the event itself.

### **1.3 CAMP FIRES AND FIRE PITS**

No camp fires or fire pits are allowed on the irrigated field days exhibitor area. No camp fires or fire pits are allowed during the proclaimed fire restriction period. Event organisers should check fire restrictions with appropriate authorities.

### **1.4 RUBBISH AND WASTE MANAGEMENT**

The hirer is responsible for the event waste management and to ensure that sufficient receptacle are provided. The RFD has a large number of 'wheelie bins' that are available for use. The hirer is responsible for the emptying of the 'wheelie bins' and waste disposal and paying the cost of disposal.

### **1.5 TIDY GROUNDS**

The hirer is required to leave the grounds in a clean and tidy condition after the event.

If the RFD finds it necessary to clean up and remove rubbish and litter after the event, the cost will be charged to the hirer.

### **1.6 SECURITY**

The hirer is responsible for the security of the site during the event.

At the conclusion of the event, the hirer must ensure that all doors and windows to buildings and gates are securely locked.

## **2. BUILDINGS**

### **2.1 Buildings will be provided in a clean and tidy condition.**

The hirer must leave the buildings in a similar condition after the event. If the RFD finds it necessary to clean buildings after the event, the cost will be charged to the hirer. Any damage caused to any building or structure will be repaired by the RFD and all costs charged to the hirer.

### **2.2 ADMINISTRATION CENTRE**

The meeting room, reception area, adjacent room and kitchen are available for hire.

This building is equipped with a monitored alarm system. Care must be taken to ensure that the alarm system is operated correctly so as to maintain security of

the building and avoid triggering false alarms. Instruction will be given on the operation of the system.

During the event RFD staff/committee may need to access the Administration Centre office for RFD operational purposes (refer 8:8).

### **3. INSURANCE**

- 3.1 The hirer must indemnify and keep indemnified, the RFD and its servants and agents at all times during the hiring from all actions, claims, costs, charges, damages and expenses which may be made or claimed against them arising out of or in relation to the holding of the event or activity which is the subject of the hiring permit or agreement.
- 3.2 The hirer must take out and keep current a public risk insurance policy in the name of the hirer for a minimum amount of ten million dollars [\$10,000,000.00] against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought against the hirer in relation to the event or activity which is the subject of the hiring permit or agreement.

The hirer must provide confirmation of insurance cover to the RFD prior to the event.

### **4. ALCOHOL**

- 4.1 Where alcohol is to be provided as part of any event activity the required special licence must be obtained from the Office of the Liquor and Gambling Commissioner, and all licence terms and conditions must be complied with. The Office of the Liquor and Gambling Commissioner can be contacted on 131 882 or email [olgc@agd.sa.gov.au](mailto:olgc@agd.sa.gov.au).

### **5. FOOD & DRINK**

- 5.1 The hirer must ensure that each food vendor at the event has completed and submitted a Temporary Food Premises Form prior to the event for approval by the Berri Barmera Environmental Health Officer.
- 5.2 All food and drinks stalls and vehicles must comply with the provisions of the Food Act, and Public & Environmental Health Act.

### **6. RISK MANAGEMENT**

- 5.1 The organisers are required to prepare a Risk Management Plan. This is required in the interest of safety to both the hirer and the RFD.
- 5.2 All electrical cords and equipment used at the event must carry a current Test and Tag approval in accordance with AS3760.

### **7. SECURITY**

- 7.1 The hirer is responsible for the security of the site and buildings during the hire period and shall ensure that proper actions are taken to ensure the safety and protection of the site, facilities, buildings and persons occupying the sites at all times during the hire period.

### **8. GENERAL**

- 8.1 The hirer shall at all times be and remain solely responsible for the safety of all persons attending the event, including all event entrants, competitors, officials and spectators.

- 8.2 The hirer shall ensure that all persons attending the event conduct themselves in an orderly manner at all times.
- 8.3 The cost of repair to any damage to services, facilities and buildings will be the responsibility of the hirer. All repairs to any damage must be undertaken by the RFD and the cost of all such repair work will be charged to the hirer.
- 8.4 The hirer must comply with all State and Commonwealth laws and regulations that relate to the event or activity for which the grounds and/or buildings are hired.
- 8.5 This hire agreement is not transferable.
- 8.6 The hirer may not sublet the grounds or any part thereof under this agreement.
- 8.7 The hirer must return all keys to the RFD within two days of the conclusion of the hiring event.
- 8.8 Event organisers are advised that RFD staff and/or committee may need access to the site and Administration Centre for operational purposes during the event.
- If an event is a controlled access event, organisers are required to provide RFD staff/committee with the appropriate pass to enable them to access the site during the event.
- 8.9 The RFD may revoke this hiring agreement if it is found that the hirer has failed to comply with any condition or requirement of this hiring agreement.
- 8.10 The event organiser is encouraged to advise any intrastate/interstate persons, groups, associations, clubs, etc. participating in the event, of Fruit Fly and other biosecurity restrictions that apply within the Riverland and SA. Please refer to the booklet '*Traveller's Guide to Interstate Quarantine*', by accessing the website [www.pirsa.sa.gov.au](http://www.pirsa.sa.gov.au) or by phoning 1300 666 010.
- 8.11 The hirer is responsible for the cleaning of buildings, grounds and facilities during the event, leaving the buildings and facilities in a clean and tidy condition at the end of the event; and meeting the cost of the cleaning.

The cost of cleaning is not included in the hire fees.